


Core-Team Structure

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General Purposes of the Core Team

- To develop and implement total youth ministry in the parish
- To provide youth with opportunities for Christian fellowship
- To enable the youth to become a part of the larger parish

Membership of the Core Team

Ideally, the core team has eighteen members:

- nine youth representing the ninth through twelfth grade (two from each grade, and the ninth from the eleventh or twelfth grade)
- nine adults to serve as moderators of the subcommittees; three of these adults also moderate a main committee

General Responsibilities of the Core Team

- Select and train new members.
- Develop a set of goals, action plans, a mission statement, a general theme for the year, and a calendar of events.
- Hold core-team meetings on a regular basis with a planned agenda.
- Discuss and come to consensus on all committee projects.
- Plan quarterly or yearly events.
- Determine rules and policies for the core team and the youth group.
- Plan and maintain a general youth ministry budget and individual committee budgets.
- Create periodic opportunities for fellowship and enrichment for the core team.
- Evaluate the youth ministry effort yearly.
- Maintain contact with the pastor and the parish council.

Committee Structure and Responsibilities

Word (*Logos*) Committee

Education and Evangelization Subcommittee

- Select and plan minicourses.
- Recruit and train leaders for minicourses and other formational experiences (for example, speaker nights). Compile and update a list of qualified leaders.
- Plan a calendar of all formational experiences. Carry out registration and evaluation procedures for each event.

Communication and Publicity Subcommittee

- Create and maintain a monthly youth newsletter.
- Maintain a phone chain and message cards ministry.
- Write bulletin announcements and official letters to parishioners concerning youth ministry events. Create posters, fliers, and banners about the events.

Record-Keeping Subcommittee

- Maintain and update a master youth ministry file of all information records, including registration of new members.
- Keep the minutes at all core-team meetings.
- Take pictures or videos at all youth ministry events and use them to create a remembrance of the year.

Community (*Koinonia*) Committee

Community-Building Subcommittee

- Plan icebreakers and other community-building experiences for fellowship meetings.
- Plan monthly community-building events.
- Coordinate quarterly or yearly projects and events (one or two members serve on a general committee).

Justice and Service Subcommittee

- Plan monthly service events.
- Develop and maintain ongoing service projects, working also with other committees to help with awareness and education, publicity, and record keeping.
- Help coordinate quarterly or yearly projects and events (one or two members serve on a general committee).

Fellowship Meetings Subcommittee

- Plan general outlines for fellowship meetings by developing themes, topics, styles, and so on.
- Coordinate with other committees to gather different components (icebreakers, speakers, prayers, and so on) that will go into the actual meeting.
- Serve as head of all quarterly and yearly project committees.

Spirit (*Pneuma*) Committee

Prayer and Worship Subcommittee

- Prepare and carry out prayer and worship for all events, coordinating with other committees.
- Develop and coordinate specific youth prayer and worship services, coordinating with other parish groups.
- Select and train prayer and worship teams for the various events.

Retreats Subcommittee

- Select and develop appropriate themes for retreats each year.
- Select and train adult and youth teams for each retreat.
- Develop, implement, and evaluate each retreat.

Spiritual Direction and Healing Subcommittee

- Select, train, and evaluate adult prayer sponsors and personal sponsors.
- With the youth minister, select and coordinate the training of peer ministers and spiritual directors.
- Develop personal journals for youth group members, prayer sponsors, and personal sponsors. Also develop spiritual direction diaries for peer ministers and their spiritual directors.



Interview and Evaluation for Core-Team Membership

Interview Questions

Use the questions from the following list that apply to your situation and add other appropriate questions of your own.

1. Why do you want to be a part of this group? What will the group offer you?
2. What are some strengths you will bring to this group, and how do you want to use them? What will you do for this group?
3. What are some needs you will bring to this group, and how would you like this group to meet those needs?
4. What does being a Christian mean to you?
5. What does it mean to be a part of this parish? What do you think your being in this group will do for the parish?
6. Do you think it is okay to not believe in God and still be a member of this group? Why or why not?
7. If you could change one thing about your faith, what would it be? When changes occur in your religion, how do you feel about them?
8. What kind of commitment are you willing to make to this group over the year? What should this group expect of you?
9. How will you feel if you are not chosen for the core team? Would you still like to be involved in youth ministry projects?
10. What questions would you like to ask me? What are some things you would like to see happen in youth ministry here?

Evaluation Questions

Name of applicant _____

1. What impressed you most about this applicant?

2. Which answer did you like the least? Explain.

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3. What do you think are the applicant's greatest needs?

4. Do you think the applicant will make a serious commitment to the core team? Why or why not?

5. What are your overall feelings about this applicant?

6. Rate the applicant on a scale of 1 to 5, with 5 being the best possible rating.

1 2 3 4 5

Interviewer's signature

Servant Team Job Descriptions

Welcome Team

- Welcome people at youth group events; talk with them.
- Provide name tags for people at selected events.
- Record visitors' names on the welcome team chart.

Follow-Up Team

- Get visitor cards and make sure all new people are invited to come again.
- Keep a list of all new people and their progress toward becoming an active member.
- Send a card to the new students during the week following their first visits.

Scenic Engineering Team

- Set up before events.
- Clean up after events and have a staff person lock-up.
- Decorate the room for special events.

Refreshment Team

- Organize refreshments at selected events.
- Be in charge of birthday treats.

Mission Team

- Help plan and publicize the mission trip.
- Organize local mission efforts.
- Plan mission reports.
- Work with the youth pastor to decide locations and dates of mission trips.

Photography/Media Team

- Take pictures of selected youth events.
- Organize media shows for selected youth events.
- Put up pictures in the youth room following each major event.
- Provide monthly updates on the youth ministry bulletin board.
- Develop a youth group yearbook.

Telephone Contact Team

- Call new or fringe people and invite them to events.
- Work with the Follow-Up Team when necessary.
- Develop a phone chain to communicate information or prayer needs to the youth group.

Newsletter/Publicity Team

- Design, write, and mail a monthly newsletter or calendar.
- Plan creative ways to publicize youth group events.
- Use the youth ministry bulletin board to promote upcoming events.
- Present a weekly promotional time in the youth group meeting.

Fundraising Team

- Manage the Sunday school offerings.
- Manage offerings for the youth group's fundraising events.

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THE ROLE OF A LEADER

The leader is a listener.

A good leader gives undivided attention to the speaker through active listening, eye contact, and positive body language. Every person has value in God's eyes and deserves the opportunity to be heard.

The leader is prepared.

Discussions are more effective when the leader looks over the material and thinks through the answers beforehand. Be sure to understand the main idea of what we are trying to do and have some insights of your own to add.

The leader leads people, not meetings.

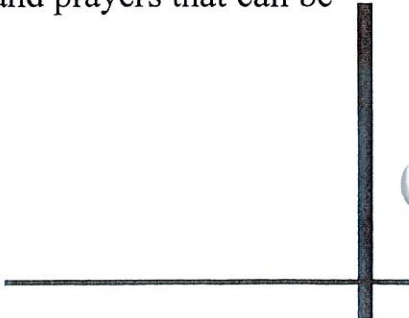
It's easy to let stimulating information become the focus of your thoughts during preparation. It's important to think about how the lesson's truths and questions might affect each individual.

The leader is loyal to the planning group members and the overall youth ministry.

If you don't agree with something that happened at a Sunday meeting, a TEAM meeting, or a trip, go directly to the person you have the problem with. Don't let our group turn into gossip time. Be loyal and committed to the overall youth ministry program.

The leader prays for the planning group members.

All our plans to bring life change will be useless without the Holy Spirit's work, both in our preparation and during the meetings. The Bible is full of promises and prayers that can be used on our individual members behalf.



About Being a TEAM Member

TEAM Members, need to have an active and growing faith life in Jesus Christ and be prepared to share it with other teens by word and example.

TEAM Members are essential to our Youth Ministry. Their most important role is to connect with younger teens with friendliness, understanding, patience and acceptance.

TEAM Members should strive to build relationships with teens in play and faith sharing, giving them a sense of belonging.

TEAM Members face similar issues, challenges, and difficulties: succeeding in school, sports, friendships, relating to parents and authority, dealing with tragedies and building their faith in Christ and in His Body, the Church.

TEAM Members That you are committed to choices and a lifestyle that are godly, knowing that your lifestyle is a model for other students and that it communicates without a doubt, your commitment to Christ.

TEAM Members need to be able and willing to share how they have handled those challenges, lived through them and learned from them. Because **TEAM Members** can tell "where the teens are coming from", you will be called upon to initiate and lead small group discussions or give short witness talks.

TEAM Members may even be role models by their patience and advice. Thus, their presence at activities and sessions is essential. Because the TEAM leader's role is so important to the teens, this is a commitment to maintain the necessary personal spiritual life in union with the commandments and teachings of the church as a foundation for serving, and to participate in all meetings and sessions, unless a valid conflict is anticipated and reported.

TEAM Members need to realize that sometimes they need to place the GROUPS needs and wants in front of THEIRS.

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So What EXACTLY Is Your Expected Commitment As A TEAM Member ?

Committed to Jesus

That you acknowledge Jesus in your life

Committed to Spiritual Growth

You are committed to spiritual growth throughout the year, trying to become more active in the faith, and in your own personal faith life.

Committed to the TEAM

Committed to helping with a committee of the TEAM, and being an active TEAM member.

Committed to Living a Christian Lifestyle to the Best You Can

That you are committed to choices and a lifestyle that are godly, knowing that your lifestyle is a model for other students and that it communicates without a doubt, your commitment to Christ.

Committed to Evangelization

That you are committed to encourage friends, and students, and even those that aren't your friends to come and be a part of our program.

Committed to Student Led Ministry

Committed to attend TEAM meetings

Committed to helping prepare and run events, meetings, and activities for the program

Committed to helping create a welcoming environment to all that attend events and meetings

Committed to understanding the mission statement we develop for the program, and help carry out the goals we decide upon for the year.

Committed to helping coordinate, run and develop the annual high school retreat Weekend and other programs, events and fundraisers.

Committed to being an Evangelizer about about our program and our faith to ALL teens that you come in contact with—not just the ones that show up on Sunday night!

Committed to helping with the Jr. High Youth Ministry Program and Confirmation Retreats that we may run

COMMITTEE : Art & Environment Committee

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STRENGTH DOMAINS :

Strategic Thinking , Executing

Committee Member Name
1 Eric Kimball
2 Aila Riera
3 Kianna Riera
4 Kristen Fries
5
6

The Art & Environment Committee (5-6 members)

- Set Up Before Events (youth room, caf, gym)
- Clean up After Events (youth room, caf, gym)
- Decorate the room/ area for events or holidays
- Keep the Youth room organized and clean (vacuum, food, etc)
- Add new members hands to the Mural

New Tasks this Committee would like to try and do or have been assigned ...

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COMMITTEE : Community Building Committee



STRENGTH DOMAINS :

Influencing , Relationship Building

Committee Member Name
1 Owen Cumiskey
2 Ryan McCarthy
3 Jane Howlett
4 Aidan Frese
5 Matthew Goldate
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The Community Building Committee (5-6 members)

- Help coordinate any social/ holiday gatherings
- Coordinate a monthly birthday celebration
- Help run icebreakers at meetings
- Create Playlist on Spotify to greet teens coming and make sure it us up and playing for 7pm
- Send birthday greetings to members (card/email/ text)
- Figure out how we can add a bonding experience in all trips

New Tasks this Committee would like to try and do or have been assigned...

- Plan/ oversee the pre and post community building opportunities at meetings
- Balls, etc in the Gym at the end of the Night

COMMITTEE : **Communication Committee**



STRENGTH DOMAINS :

Relationship Building, Executing, Influencing

Committee Member Name
1 James Santulli
2 Olivia Bufkin
3 Kate Garcia
4 Reagan Leahy
5 Angela Marino
6 Neil McGovern

The Communications Committee (5-6 members)

- Be COMPLETELY versed in upcoming events
- Take pictures/ video for all events
- Possibly do announcements at the end of the meeting
- Work with Rich on Social Media (Twitter, FB, Insta, etc) & Social Media Posts
- Publicity for the Ministry
- Meet the TEAM Monday posts
- Work w Rich/ Valeria to come up with new ways to advertise
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New Tasks this Committee would like to try and do or have been assigned ...

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COMMITTEE : Hospitality Committee

STRENGTH DOMAINS :

Strategic Thinking , Executing



Committee Member Name
1 Liv Padovano
2 Nora Cumiskey
3 Meaghan Laniewski
4 Isa Stappas
5 Dan Kennedy
6 Owen Giblin

The Hospitality Committee (5-6 members)

- Welcome people at youth group events, talk with them
- Make members feel welcome while at an event or meeting
- Staff the sign up table before and after meetings
- Handle giving out/ collecting Nametags
- Oversee registration of new members - laptop/ webpage
- Oversee weekly sign in book
- Collect money and slips for all events, trips
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New Tasks this Committee would like to try and do or have been assigned ...

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